



EMPLOYMENT OPPORTUNITY

POSITION: Cook/Custodian – 2nd Posting
LOCATION: Hub Centre
SALARY: \$20.19/hour
START DATE: Immediately

The individual will work under the direct supervision of the Hub Centre Manager and the general supervision of the Yaasgaabwitaaget (Superintendent of Academics).

RESPONSIBILITIES:

- Food Preparation – Maintains high standards of control for quality food production and service, according to Canada's food guide, follows operational procedures and menu plans for each week in addition to being entirely responsible for preparing food for children consisting of hot and cold food menu items.
- Sanitation, Safety, and Security – Maintains an environment conducive to protecting the health and well-being of the Hub Centre's children through high levels of food safety and sanitation standards.
- Perform cleaning duties in program rooms, offices, washrooms, hallways, storage and other areas.
- Sweeping, dust mopping floors and stairways, cleaning and disinfecting washroom facilities daily, refilling dispensers, emptying waste baskets, and removing trash, cleaning and shoveling entrances as required.

QUALIFICATIONS:

- Must be physically capable of long periods of standing, walking, and handling medium to heavy-weight equipment and materials.
- Food Handler's Certification and WHMIS.
- Food Service Worker certification or previous experience working within a cafeteria, restaurant, or other food service industry.
- Minimum Grade 12 or Equivalent.
- Knowledge and appreciation of Anishinabek Culture, Traditions, Language, and History.
- Provide a cover letter, resume and three (3) current work-related references.
- Provide current original vulnerable/criminal reference check (within last 90 days) upon offer of employment.

CLOSING DATE: February 21, 2025 @ 2:00 p.m.

DIRECT APPLICATIONS TO:

"Cook/Custodian"
Wiikwemkoong Board of Education
34 Henry Street
Wikwemikong, Ontario, P0P 2J0
Email: applications@wbe-education.ca
Tel: 705-859-3834 Fax: 705-859-3787

Preference will be given to Indigenous applicants. Self-identification is encouraged.

Only those considered will be contacted.